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SOUTH CAROLINA STATE BOARD OF COSMETIC ART EXAMINERS

ANNUAL REPORT

FOR THE YEAR ENDING JUNE 30, 1978



**Printed Under the Direction of the
State Budget and Control Board**

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LETTER OF TRANSMITTAL


Columbia, S. C.

TO: His Excellency, The Governor of South Carolina, The Honorable Members of the General Assembly.

I am pleased to herewith transmit the report of the South Carolina State Board of Cosmetic Art Examiners on its functions and activities for the year ending June 30, 1978.

Respectfully submitted,

**SOUTH CAROLINA STATE BOARD
OF COSMETIC ART EXAMINERS**

A handwritten signature in dark ink, reading "Aurie Gosnell". The signature is written in a cursive style, with the first name "Aurie" and the last name "Gosnell" clearly distinguishable.

Aurie Gosnell,
Chairman.

**SOUTH CAROLINA STATE BOARD OF
COSMETIC ART EXAMINERS**

AURIE GOSNELL, Chairman—Aiken, S. C.

Term expires March 20, 1980

LOTTIE GREGG, Vice-Chairman—West Columbia, S.C.

Term expires March 20, 1981

VIRGINIA RUSHING—Hampton, S. C.

Term expires March 20, 1982

MARY CARR—Columbia, S. C.

Term expires March 20, 1979

ADMINISTRATIVE

Executive Secretary Doris Brantley
 Accounting Clerk Clara Rush
 Secretary Brenda Roberts
 Clerk Typist Lou Thompson
 Clerk Typist
 Inspector Frances Brittain
 Inspector Jean Bridges
 Inspector Mamie Sims

OFFICES

1209 Blanding Street
 Columbia, S. C. 29201

758-3371

COSMETIC ART BOARD

Organization

BOARD

EXECUTIVE SECRETARY

OFFICE
PERSONNEL

INSPECTORS

STATUTORY AUTHORITY:
ESTABLISHED BY ACT NO. 771 OF 1934

The South Carolina State Board of Cosmetic Art Examiners was established by Act 771 in 1934, last amended by Act 259 in 1971; to regulate the Occupation of Cosmetology in South Carolina; for the licensing of persons to practice and teach Cosmetology; for the licensing of beauty shops and beauty schools; to insure better education and regulate the proper conduct of Cosmetologists and sanitation of Beauty Salons and Beauty Schools; for the protection of the public health and to provide penalties for the violation thereof.

The Board consists of four members, one of whom is appointed annually by the Governor from a list of six persons recommended to him, two of whom are recommended by the Board, two of whom are recommended by the South Carolina Registered Cosmetologist Association, and two of whom are recommended by the South Carolina State Cosmetologist Association.

Each member of the Board must be an experienced Cosmetologist, having followed the practice of Cosmetology in this State for at least five years preceding appointment and have no less than High School Education.

Each member appointed by the Governor serves a term of four years, one term expiring annually on March 20.

As prescribed by law, the Board maintains a suitable office in Columbia, adopting a common seal for the authentication of its orders and records, and employs whatever office personnel is necessary to administer the provisions of the law.

All assessments, fees and/or licenses are levied in an amount sufficient to at least equal the amount of appropriated State Funds.

FUNCTIONS OF THE SOUTH CAROLINA STATE BOARD OF COSMETIC ART EXAMINERS

The functional objectives of the Board of Cosmetology are as follows:

1. To identify to the consuming public, through licensure, those persons who have demonstrated the skill required to perform services and operate businesses with safety.
2. To ensure, through the setting of standards and through inspection that the various acts of cosmetology are practiced with the degree of skill, proficiency, and sanitation necessary to protect the public health, safety, and welfare.
3. To prevent unskilled, unsafe and dishonest practices.
4. To assist consumers who have legitimate complaints against licensees of the Board of Cosmetology.
5. To ensure that licensed schools provide meaningful education and training which will adequately prepare cosmetology students for examination and employment.
6. To conduct examinations which will accurately test students with varying degrees of knowledge and skill.
7. To ensure that licenses are issued only to those individuals who are fully qualified to safely perform cosmetology services on the paying public.

Investigations are conducted by and for the Board of Cosmetology. Investigations concerning sanitary violations and unlicensed activity have top priority, since public health may be in immediate jeopardy in such cases. When an investigation report supplies evidence that a violation has occurred, the Board initiates corrective action. Cases for criminal prosecution and disciplinary action are referred to the proper authority for appropriate action. Disciplinary actions taken by the Board, following hearings, normally result in license suspension or revocation with appropriate use of probationary conditions.

Inspections are conducted in order to determine whether or not:

1. The premises and the personnel of Cosmetology schools and establishments are currently licensed;
2. Licenses are displayed convenient to public, as required;
3. Schools and establishments are complying with the Board's sanitary regulations;
4. Schools are complying with the Board's regulations pertaining to education and training.

RECORD OF ACTIVITIES FOR THE SOUTH CAROLINA STATE BOARD OF COSMETIC ART EXAMINERS FOR THE YEAR ENDING JUNE 30, 1978

The South Carolina State Board of Cosmetic Art Examiners maintains offices at 1209 Blanding Street, Columbia, South Carolina, occupying the entire building consisting of two floors. The Administrative offices are housed on the ground floor. The entire second floor is equipped and reserved for the conducting of examinations.

The Board employs an Executive Secretary, charged with the administrative duties of the offices; three Inspectors, four full time office employees, and one part-time clerk.

The Inspectors traveled throughout the State inspecting Beauty Shops, approving new Shops, changes in location and investigating complaints concerning Shops, and any operators or persons engaged in illegal practices. We have four thousand licensed Beauty Shops in this State and they are inspected approximately four times a year.

The Board is charged with the responsibility for the issuance of Registered Cosmetologist, Junior Cosmetologist, Instructor, School, and Shop Licenses during the year. The following number of licenses were issued for the year ending June 30, 1978:

Registered Cosmetologists	11,448
Junior Cosmetologists	1,681
Schools	35
Shops	4,114
Instructors	118

In addition, approximately 40,000 items of correspondence were processed during the year. This consisted of general correspondence, requests for application forms, license renewals, National forms, Certifications, school records and specific correspondence pertaining to schools and shops.

There were approximately two thousand students enrolled in Cosmetology Schools for the year ending June 30, 1978. There are thirty two private Beauty Culture Schools, twenty seven Vocational High Schools with Cosmetology Departments and Cosmetology is offered in three Technical Education Centers. During the year, the Board members inspected the Cosmetology Schools and Departments in this State.

The Board administered monthly, separate examinations for both

licensure as Junior Cosmetologists and Registered Cosmetologists. There were approximately fifty applicants for each examination. In addition, the Board administered examinations to prospective teachers. Examinations for the period ending June 30, 1978, are listed as follows:

Registered Cosmetologists	490
Junior Cosmetologists	576
Instructors	37

In addition, during the months of April and May, the Board traveled to the various Vocational Schools to examine Students for licensure as Junior Cosmetologists. There were three hundred Students examined during this period.

For the past 17 years, an annual educational teachers training Seminar has been conducted by this State Board to help meet the requirements set forth in the law; that, Teachers in order to renew their license must show proof to the Board of having had advanced training during the year. This Seminar is sponsored annually by the Board with the cooperation of the University of South Carolina and the National Association of Cosmetology Schools. Approximately two hundred or more Teachers, including prospectives, participated in this Seminar. The Seminar was held September 25, 26, 27, 1977 in Columbia, S. C. Teachers Certificates were renewed on the basis of Instructors having attended this workshop.

SOUTH CAROLINA STATE BOARD OF COSMETIC ART EXAMINERS

Revenue and Expenditures

1977-1978

I Revenue for Credit to the General Fund

Licensing fees and examinations	<u>\$191,102.00</u>
Total	<u>\$191,102.00</u>

II Expenditures

Personal Service	68,069.00
Contractural Services	47,760.00
Supplies	8,142.00
Fixed Charges	11,947.00
Equipment	3,805.00
Employee Contributions	<u>9,226.00</u>
Total Expenditures	<u>\$148,949.00</u>

A Profit to the State of: \$ 42,153.00

LIST OF DOCUMENTS PUBLISHED BY BOARD

1. State Laws and Regulations for the Practice of Cosmetology
2. Sanitary Rules and Regulations Governing all Cosmetology Establishments Operating in South Carolina